



Conway Area Humane Society Volunteer Application

The Conway Area Humane Society's volunteers are the heart of our organization. We could not run this shelter without the many wonderful people who have so generously donated their time and talents to support our mission and all the animals coming through our doors. We are committed to making your time as a volunteer a productive, educational, and rewarding experience. The donation of your time is the most valuable gift you can give and we thank you for it!

Personal Information

Date:

Name: _____ Date of Birth: _____

Mailing Address: _____ City/State: _____ ZIP: _____

Phone: _____ Email: _____

Occupation: _____ Employer/School: _____

Emergency Contact Name: _____ Relationship: _____

Emergency Contact Phone Number(s): _____

Have you ever been charged or convicted of:

Sexual assault, indecent exposure, or sexually explicit conduct against a child or adult? No Yes

Assault, criminal threatening, or reckless conduct? No Yes

Unauthorized entry, robbery, theft, or fraud? No Yes

Have you ever been investigated for or convicted of animal cruelty, hoarding, neglect, or abuse? No Yes

Volunteer History

Please explain briefly what you hope to gain by volunteering at CAHS: _____

Have you been referred to the Conway Area Humane Society to complete community service hours for your school?

No Yes If yes, please note your school: _____ # hours _____

**Please note that court-ordered community service cannot be accommodated through this volunteer program; please speak with the Volunteer Coordinator to discuss your options.*

Have you volunteered or worked for CAHS before? Yes No

If so, when and in what capacity? _____

Please describe any training or experience you've had that would help you in your volunteer experience:

Are you a member of any animal welfare organizations? If so, please list: _____

Safety is the utmost concern. Do you have any conditions or allergies (pet, bee, latex, or nuts, etc.) that may limit your involvement as a volunteer with CAHS? _____ If yes, please describe and what will you do to ensure your comfort while volunteering:

How did you hear about this volunteer opportunity? _____



Volunteering at Conway Area Humane Society

CAHS requires volunteers to make the commitment of working one shift each week for a minimum of three (3) months, though of course volunteers in good standing are welcome to stay as long as they'd like. Volunteers under the age of 16 must be a part of our Junior Volunteer Program, in which they volunteer with a parent or guardian partner (both must fill out an application) for a minimum of three months, or until such time as we are able to assess their ability to work independently.

Areas of Service

Please indicate below which volunteer opportunity you're most interested in, rating them in order from 1-5, with 1 indicating 'most interested' and 5 indicating 'least interested' (leave blank if not interested at all)

Entry Level:

- Cat Room Assistance:** Assist staff with the daily cleaning of cathouse, socialize the cats; help with laundry and dishes
- Dog Walking:** Walk dogs on leash on the shelter grounds and exercise in our fenced yards, providing training and socialization to increase adoptability during the animals' stay at our shelter; help with laundry and dishes
- Dog Kennel Assistance:** Assist staff with the daily cleaning of kennels, help with laundry and dishes
- Fundraising Assistance:** Provide assistance with marketing and fundraising
- Maintenance:** Landscaping (mowing lawn, weeding, etc.), general facility maintenance
- Odds and Ends:** Assist with laundry and dishes, filling kongs, etc. anything else that needs to be done
- Outreach & Events Assistance:** Participate in community events all over the Mt. Washington Valley area to promote the work of the Conway shelter
- Office Assistance:** Provide administrative support to the staff at CAHS with data entry, filing and paperwork support
- Thrift Stores:** Provide assistance at Harrison House or ReTails

Experienced Volunteers (minimum of 3 months volunteering with CAHS):

- Adoption Promotion Assistance:** Take digital photos of animals awaiting adoption, create descriptive write-ups to promote the animals to potential adopters, administer canine-ality and feline-ality tests
- Foster Care:** Provide a temporary home to animals who need a bit of time and extra TLC before being made available for adoption and going to their new homes
- Shelter Greeter:** Greet the public in our adoption area (must have excellent customer service skills)
- Veterinary Clinic Assistance:** Assist the medical team with various tasks in the shelter's clinic

Availability

Volunteers are able to work between the hours of 8 am-4:00 pm Saturday through Thursday; 8 am-6:00 on Fridays. Please indicate your hours of availability below.

Weekdays (specify which days of the week) _____

- | | | |
|--|--|---|
| <input type="checkbox"/> Mornings (8-10) | <input type="checkbox"/> Mid-days (10-2) | <input type="checkbox"/> Afternoons (2-4, until 6 on Fridays) |
| Saturdays | | |
| <input type="checkbox"/> Mornings (8-10) | <input type="checkbox"/> Mid-days (10-2) | <input type="checkbox"/> Afternoons (2-4) |
| Sundays | | |
| <input type="checkbox"/> Mornings (8-10) | <input type="checkbox"/> Mid-days (10-2) | <input type="checkbox"/> Afternoons (2-4) |

This application is the first step in the process of becoming a volunteer for Conway Area Humane Society. All volunteers must attend an orientation and complete the training program before becoming official members of the volunteer team.

Signature of Applicant	Date
Signature of Parent or Guardian (if under 18)	Date



Volunteer Agreement

I hereby assert that I freely and voluntarily agree to provide volunteer services to the Conway Area Humane Society (CAHS) from time to time at my discretion as set forth below. I understand the CAHS is a non-profit, public charity and I choose to volunteer my services to CAHS based on my own desire to contribute to my community for civic, charitable and/or humanitarian purposes. I understand that I am in no way obligated to do so and that my hours of service as a volunteer at the CAHS are served with no promise, expectation, contemplation or receipt of compensation or benefits for the services rendered.

During my volunteer services, I agree to act in the best interest of the CAHS and its animals and to abide by the policies, procedures, rules and regulations as outlined in the CAHS's Volunteer Handbook. I understand that the above Application information is voluntarily provided and may be used and disclosed for CAHS purposes. I shall keep confidential all matters that are not otherwise known by the public concerning the CAHS and its animals, customers, adoption applicants, donors and any other matter relating to the CAHS affairs.

CAHS has my permission to use any and all photos or videos taken of me for promotional use or to advertise an event. I understand that all prints, film and negatives become property of the CAHS and may be used without prior notification or compensation of money, services or goods.

I authorize the CAHS to seek emergency medical treatment in case of injury, accident or illness.

While the CAHS is concerned about the safety and well-being of its volunteers, I acknowledge that it is my sole responsibility to exercise caution and good judgment. I understand and voluntarily assume the risks associated with volunteering for the CAHS.

CONSENT AND RELEASE FROM LIABILITY

Waiver and Release. Please read carefully before you sign.

Parent/guardians must sign for all minors under 18.

In consideration of my acceptance (or the acceptance of my minor child _____) as a volunteer for the Conway Area Humane Society (CAHS), I hereby waive, release and discharge any claims for damages, for death, personal injury or property damage which I (and/or my child) may have against the CAHS, its agents and employees from and against any and all liability arising out of or connected in any way with my (and/or my child's) participation in this activity, even though that liability may arise out of carelessness or negligence on the part of the CAHS, its agents and employees. I further understand that accidents and injuries can arise out of my (and/or my child's) participation, including the possibility of bites, scratches or other physical injuries from animals. Knowing those risks, nevertheless, I hereby agree to assume those risks and to release and hold harmless the CAHS, its agents and employees who might otherwise be liable to me (and/or my child) for damages.

It is further understood that this waiver, release, and assumption of risk is binding upon my heirs and assigns (and upon any guardians ad litem of my child). I give consent to the CAHS or any other media agency to photograph myself (and/or my child). I understand that these images may be used for brochures, newspapers or other forms of media.

THIS IS A RELEASE. I HAVE READ THIS RELEASE CAREFULLY. I UNDERSTAND AND ASSUME THE RISKS INVOLVED. BY SIGNING, I GIVE UP MY (OR MY CHILD'S) RIGHT TO SUE.

TETANUS AND RABIES WAIVER

The Conway Area Humane Society feels it is important for all its staff and volunteers to be current on their tetanus vaccination and rabies vaccinations series, particularly if they will be handling animals. If a member of the staff or volunteer has questions about the tetanus vaccination and/or rabies vaccination series, he or she is encouraged to consult a physician, at his or her own expense, to decide whether or not to be vaccinated against tetanus and/or rabies.

I have read, understand, and agree to the above information regarding tetanus vaccination and rabies vaccination series. Furthermore, I release the Conway Area Humane Society from all responsibility that may occur because of not being vaccinated against tetanus and/or pursuing the pre-rabies exposure vaccination series. I understand that whatever decision I make regarding the vaccinations is my own decision and is made at my own risk.

Signature of Applicant
(If under 18, parent or legal guardian must sign.)

Date

Print Name of Applicant (Volunteer)

